

6.5.1 IQAC has continued significantly for institutionalizing the quality assurance strategies and process. During the A.Y. 2020-2021, IQAC has conducted total 5 workshops amongst 3 were for teaching staff & 2 were for non-teaching staff, their list are as follows:

- **Workshop for Teaching Staff:**

1. **Google Classroom and Google Forms** on 8/2/2021.  
Speaker: **Dr. Bin Naser Aziz**  
(HOD, Computer Science, Sir Sayyed College, Aurangabad)
2. **UGC Norms for Promotion** on 17/7/2021  
Speaker: **Dr. Millind Jadhav**  
(Coordinator, IQAC, Sir Sayyed College, Aurangabad)
3. **Preparation of IQAR** – on 12/08/2021  
Speaker: **Dr. Pradnya Deshmukh Kale**  
(Associate Professor, Pandit Jawaharlal Nehru College, Aurangabad)

- **Workshop on Non-Teaching Staff**

1. **Code of Conduct** – on 23/02/2021.  
Speaker: **Mr. Syed Majeed**  
(Office Superintendent, Sir Sayyed College, Aurangabad)
2. **The Role of Non-Teaching Staff in College Administration** –  
on 31-12-2020  
Speaker: **Dr. Milind Ubale**  
(Ex-Principal, Vasant Rao Naik College, Aurangabad)

- **Meetings of IQAC Conducted in the A.Y. 2020 – 2021**

### **IQAC Meeting No-01**

Meeting of IQAC is arranged on Date 25/11/2020 in Hall No 20 at 11.00 AM under the chairmanship of Principal Dr. Shaikh Kabeer Ahmed.

Following minutes were discussed in the meeting.

- 1) A detailed review on Teaching, learning, curricular and co-curricular activities in first term of the academic year 2020-21.
- 2) It has been decided to Organize Institutional workshop for Teaching & Non-Teaching Staff.
- 3) Discussion held on to organize National & International Seminar & Conference.

### **IQAC Meeting No-02**

Meeting of IQAC is arranged on Date 23/01/2021 in Hall No 20 at 11.30 AM under the chairmanship of Principal, Dr. Shaikh Kabeer Ahmed.

Following minutes are discussed in the meeting.

- 1) IQAC motivated all the faculty members to publish research articles.
- 2) A detailed discussion was held on preparation of AQAR for the academic year 2019-20

### **IQAC Meeting with Teaching Staff on 28/11/2020**

- **Agenda of the Meeting - On 28/11/2020**

- 1) To discuss about teaching and learning activities to be carried out.
- 2) To organize National and International e-seminars.
- 3) Discussion on progress of IQAC work and online submission of AQAR 2018-2019 and 2019-2020.
- 4) Any other subject with the permission of principal.

- **IQAC Meeting with Non-Teaching Staff on 02/12/2020.**

Agenda of Meeting:

1. Precautionary measures for Covid-19
2. Online admission and its difficulties
3. E-seminars for non-teaching staff.
4. Maintenance of laboratory & its instruments.

### **Conferences and e-Seminars:**

Sir Sayyed College of Arts, Science and Commerce has organised various conferences and e-seminars on the A.Y. 2020-2021 that was as follows:

- 1) **Department of Arabic – Two Days International e-Seminar**  
on Literary and linguistic influence of Arabic on International Languages  
on 09 & 10 December 2020
  
- 2) **Department of Sociology & History – One-Day e-Seminar**  
on Advance Research Methodology & Social Sciences  
on 28<sup>th</sup> December 2020.
  
- 3) **Department of Urdu – One Day International Seminars**  
on “Daure Hajir me Urdu Tadris”, on 2<sup>nd</sup> January 2021.
  
- 4) **Dept. of Computer Science & Physics – One-day International e-Seminars**  
on “Interest of Things Technology, Sensor Devices and big data”  
on 19 December 2020.
  
- 5) **Department of Chemistry & Physics- One day International e-seminar**  
on Advances in material Sciences and Nano-technology on 07/01/2021.
  
- 6) **Department of English- one day e-seminar** on Translation Studies on 02  
January 2021
  
- 7) **Department of Botany-one day National e-seminar on** recent trends in  
Plant Sciences held on 03 January 2021.
  
- 8) **Department of Microbiology-** one day international e-seminar on Recent  
Advances in Food Safety on 06 January 2021
  
- 9) **Department of Commerce-** one day National e- seminar on rethinking  
business practises in post Covid-19 scenario.